

## FOREMAN I-SAFETY & SECURITY

### DEFINITION:

Under the supervision of a Supervisor, assists in planning, coordination, and direction of District-wide safety and security support activities; implements operations and activities related to assuring the safety of students and designated personnel; monitors District-wide operations and activities for compliance with safety, health, and environmental protection regulations and codes and performs related work as required.  
variety of skilled and semi-skilled work

### DISTINGUISHING CHARACTERISTICS:

The Foreman I classification is the entry-level classification in the Foreman series. The classification of Foreman II is distinguished from the lower classification of maintenance Foreman positions primarily by the higher degree of journey-level skills and leadership abilities required and the high degree of independence exercised in carrying out these duties. The Foreman III classification is the advanced-level position in the series. Incumbents work independently and perform a variety of skilled and semiskilled duties in the maintenance and repair of assigned facilities, utilities and equipment. Incumbents also oversee structural maintenance

QUALIFICATIONS GUIDE

Knowledge of:

- x Principles of training and supervision.
- x Correct English usage, punctuation, spelling, and composition.
- x Methods, materials and equipment used in the handling of hazardous materials.
- x Methods and equipment used in security and loss prevention.
- x Safety procedures and practices relating to safety/security.
- x Related state and local regulation codes pertaining to safety/security.
- x Computer equipment and related software applications.

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WORK ENVIRONMENT:

Indoor/Outdoor/Office environment. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate. Hazards include:

- x Potential physical hazards involved in intervening in fights and other anti-social, illegal and violent behavior.
- x Contact with dissatisfied or abusive individuals.
- x Potential exposure to hazardous materials during redistributing or disposal from District sites.
- x Driving a vehicle during adverse weather conditions.

Revised: 05/2021