

Irvine Unified School District
Irvine, California

Board of Education
Minutes of Regular Meeting
August 26, 2008

Call to Order

The Regular Meeting of the Board of Education was called to order by President McInerney at 6:30 p.m., in the District Administration Center, 5050 Barranca Parkway, Irvine, California.

Roll Call

Members Present:

Gavin Huntley-Fenner, Sue Kuwabara, Mike Parham, Sharon Wallin, Carolyn McInerney

Members Absent:

None

Oral Communication

None

Closed Session

The Board adjourned to Closed Session at 6:32 p.m.

Public Employee Performance Evaluation - Executive Director

The Board discussed the performance evaluation and contract extension for Executive Director Cara Bergen.

Reconvene Regular Meeting

President McInerney reconvened the regular meeting at 7:05 p.m.

Pledge of Allegiance

The Pledge of Allegiance to the Flag of the United States of America was led by Member Kuwabara and was followed by a moment of silence.

Roll Call

Members Present:

Gavin Huntley-Fenner, Sue Kuwabara, Mike Parham, Sharon Wallin, Carolyn McInerney

Members Absent:

None

Staff:

Gwen Gross, Superintendent of Schools
Vern Medeiros, Deputy Superintendent, Business Services
Cassie Parham, Assistant Superintendent, Education Services
Terry Walker, Assistant Superintendent, Human Resources
Lee Brooks, Executive Assistant to the Superintendent

Other Staff:

Mary Bevernick, Lisa Howell, Barb Petro, Mark Sontag

Video Production Services:

Mike McIntyre, Teleios Services

Closed Session Report

President McInerney reported on the discussion in Closed Session.

Public Employee Performance Evaluation - Executive Director

On the motion of Member Wallin, seconded by Member Parham and carried 5-0, the Board accepted the Superintendent's recommendation to approve a contract extension for Executive Director Cara Bergen, effective July 1, 2008 through June 30, 2009.

Approval of Minutes

On the motion of Member Kuwabara, seconded by Member Huntley-Fenner and carried 5-0, the Board approved the following minutes, as presented:

June 24, 2008 Regular Meeting
July 1, 2008 Regular Meeting
July 15, 2008 Special Meeting
July 15, 2008 Regular Meeting

Adoption of the Agenda

On the motion of Member Wallin, seconded by Member Kuwabara and carried 5-0, the Board adopted the agenda, as amended:

- REMOVE Item 14h - *Change Order No. 1 – Bid Category No. 16-1-Electrical – (OCDE) University High Special Education Facility*
- REMOVE Item 14j - *Change Order No. 1 – Bid Category No. 2-3 Pavings – (OCDE) University High Special Education Facility*

Items Removed from Consent Calendars for Discussion and Separate Action:

- Item 12d - Special Education Community Advisory Committee (SECAC) New Members*
- Item 12j - Contract Services Action Report*
- Item 12r - Xerox Copier Umbrella Contract*

Special Presentations/Recognitions

Renewable Energy Resources

Curriculum Coordinator Mark Sontag reported on the District's participation in the Aspen Accord Conference, held in Oslo, Norway on Aug 1-8, and reviewed the District's energy conservation efforts and curriculum development activities. Science teacher Kathy Marvin reported on the Summer PEAK program, designed to teach students how to use innovative technologies and renewable and sustainable energy sources to lower PEAK energy demands. Craig Perkins, Executive Director of the Energy Coalition was also introduced.

The Board requested staff to convene an energy sub-committee (Members Huntley-Fenner and Parham volunteering) to explore a District master plan and board policy relative to energy efficiency.

Oral Communication

Sharon Shelton addressed the Board regarding Phase II site development plans for the Creekside Education Center at Harvard/Barranca.

Superintendent's Report

Superintendent Gross reported on current district activities and recognized the WHS 9th grade History Day team for placing second in the Constitutional Rights Foundation's national contest in the area of historical web design, and the District's nomination for the 2008 Annual Awards. Author: R8.0000 TD(enner)T

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7. **Purchase Order Detail Report**

(A copy is attached to and made a part of these minutes.)

Recommendations:

- 1) Approved the Purchase Order Detail Report dated August 14, 2008 (for the period June 30, 2008) for the year ending June 30, 2008.
- 2) Approved the Purchase Order Detail Report dated August 14, 2008 for the period July 1, 2008 to August 14, 2008.

8. **Check Register Report**

(A copy is attached to and made a part of these minutes.)

Ratified issuance of check numbers as listed, representing Board authorized purchase orders, invoices and contracts:

District 75, I

13. **Emergency Permit Requirement – Declaration of Need for Fully Qualified Educators**
Adopted the “Declaration of Need for Fully Qualified Educators” authorizing the employment of teachers holding emergency permits for the 2008-2009 school year.
14. **Conference Attendance**
Approved out-of-state conference attendance for Gwen Gross to Colorado Springs, Colorado on November 5-8, 2008 for \$2,150.00.
15. **Field Trips and Excursions**
Approved the following field trips funded by donations —
- 1) Irvine High School yearbook students to San Diego, California on August 4-7, 2008 for \$2,250.00;
 - 2) Woodbridge High School cross country team to Mammoth, California on August 10-16, 2008 for \$2,970.00;
 - 3) Irvine High School ASB leadership students to Santa Barbara, California on August 12-15, 2008 for \$5,175.00;
 - 4) Irvine Home School 4th – 8th grade students to Yosemite, California on September 21-24, 2008 for \$4,650.00;
 - 5) Northwood High School cross country students to San Francisco, California on September 26-27, 2008 for \$1,750.00 (*previously approved for September 19-21, 2008 for \$3,750.00*).

Consent Calendar Resolution

On the motion of Member Wallin, seconded by Member McInerney and carried 5-0, the Board took the following action on the Consent Calendar Resolution:

RESOLUTION NO. 08-09-10: 2008-09 Budget Revisions to Adjust 2007-08 Actual Fund Balance

Adopted Resolution No. 08-09-10: 2008-09 budget revisions to adjust 2007-08 actual fund balance.

AYES: Members Huntley-Fenner, Kuwabara, Parham, Wallin, McInerney
NOES: None
ABSENT: None

CFD Consent Calendar

On the motion of Member Wallin, seconded by Member Parham and carried 5-0, the Board, acting as the governing body of Community Facilities Districts No. 86-1 and 04-1, took the

following action on the CFD Consent Calendar:

1. **Authorization to Renew Lease of One (1) Relocatable Classroom at College Park Elementary School**
Authorized the Deputy Superintendent of Business Services to enter into a contract with Mobile Modular Management Corporation to renew the lease for one (1) 24' x 40' DSA approved relocatable classroom at College Park Elementary School.
2. **Authorization to Renew Lease of One (1) Relocatable Classroom at Culverdale Elementary School**
Authorized the Deputy Superintendent of Business Services to enter into a contract with Mobile Modular Management Corporation to renew the lease for one (1) 24' x 40' DSA approved relocatable classroom at Culverdale Elementary School.
3. **Authorization to Renew Lease of Four (4) Relocatable Classrooms at Northwood High School**
Authorized the Deputy Superintendent of Business Services to enter into a contract with Mobile Modular Management Corporation to renew the lease for four (4) 24' x 40' DSA approved relocatable classrooms at Northwood High School.
4. **Authorization to Renew Lease of Four (4) Relocatable Classrooms at Oak Creek Elementary School**
Authorized the Deputy Superintendent of Business Services to enter into a contract with Mobile Modular Management Corporation to renew the lease for four (4) 24' x 40' DSA approved relocatable classrooms at Oak Creek Elementary School.
5. **Authorization to Renew Lease of Two (2) Relocatable Classrooms at University High School**
Authorized the Deputy Superintendent of Business Services to enter into a contract with Mobile Modular Management Corporation to renew the lease for two (2) 24' x 40' DSA approved relocatable classrooms at University High School.
6. **Authorization to Renew Lease of Twenty-two (22) Relocatable Classrooms for Interim Housing at University High School**
Authorized the Deputy Superintendent of Business Services to enter into a contract with Mobile Modular Management Corporation to renew the lease of up to twenty-two (22) 24' x 40' DSA approved relocatable classrooms for interim housing needs at University High School.
7. **Change Order No. 1 – Bid Category No. 9-4-Painting – (OCDE) University High Special Education Facility**
Approved Change Order No. 1 in the amount of \$196.00 to Hugo Alonso, Inc., Bid Category No. 9-4-Painting (OCDE), at the University High New Classroom Building and Special Education Facility project. The revised contract amount to be \$94,280.00. No change to the completion date.

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8. **Change Order No. 1 – Bid Category No. 9-1-Drywall – (OCDE) University High Special Education Facility**
Approved Change Order No. 1 in the amount of \$2,349.00 to Performance Contracting, Inc., Bid Category No. 9-1-Drywall (OCDE), at the University High New Classroom Building and Special Education Facility project. The revised contract amount to be \$1,199,567.00. No change to the completion date.

 9. **Change Order No. 1 – Bid Category No. 6-1-Woodwork – (OCDE) University High Special Education Facility**
Approved Change Order No. 1 in the deductive amount of <\$4,523.00> to Lozano Caseworks, Inc., Bid Category No. 6-1-Woodwork (OCDE), at the University High New Classroom Building and Special Education Facility project. The revised contract amount to be \$110,267.00. No change to the completion date.

Items Removed From Consent Calendars

Special Education Community Advisory Committee (SECAC) New Members

Member Huntley-Fenner expressed appreciation to the new members of the Special Education CAC and commended the group for their increased involvement and participation.

On the motion of Member Huntley-Fenner, seconded by Member Kuwabara and carried 5-0, the Board approved the new members of the SECAC for the 2008-2009 and 2009-2010 school years.

Contract Services Action Report

(A copy is attached to and made a part of these minutes.)

Member McInerney requested clarification regarding the need for multiple contracts with Atkinson, Andelson, Loya, Ruud & Romo. The Board discussed the potential benefits and inadequacies relative to in-house counsel vs. contracted legal services.

On the motion of Member Kuwabara, seconded by Member Parham and carried 5-0, the Board approved and/or ratified the Contract Services Action Report 2008-09/02, as submitted.

Xerox Copier Umbrella Contract

Member Wallin requested clarification regarding the possibility of using restricted funds for this type of contracted service.

On the motion of Member Wallin, seconded by Member Parham and carried 5-0, the Board authorized the Deputy Superintendent of Business Services to execute a contract with Xerox under the California Multiple Award Schedule (CMAS) Contract #3-01-36-003A, Supplement No. 7.

Items of Business

(Written reports were included with the agenda and are on file in the District Office.)

Public Hearing: JOINT BARGAINING PROPOSAL Compensation and Related Benefits, and Health and Welfare Benefits, California School Employees Association and the Irvine Unified School District

On the motion of Member Wallin, seconded by Member Huntley-Fenner and carried 5-0, the Board, after holding a public hearing and receiving no comments, adopted the initial joint proposal of the California School Employees Association and the Irvine Unified School District in order to initiate the bargaining process.

Public Hearing: JOINT BARGAINING PROPOSAL Compensation and Related Benefits, and Health and Welfare Benefits, Irvine Supervisory Association and the Irvine Unified School District

On the motion of Member Kuwabara, seconded by Member Wallin and carried 5-0, the Board, after holding a public hearing and receiving no comments, adopted the initial joint proposal of the Irvine Supervisory Association and the Irvine Unified School District in order to initiate the bargaining process.

Public Hearing: RESOLUTION NO. 08-09-11 Statement of Assurance for the Pupil Textbook and Instructional Materials Incentive Program for Year Round Schools (Plaza Vista, Vista Verde, Westpark and Woodbury)

On the motion of Member Kuwabara, seconded by Member Wallin and carried 5-0, the Board, after holding a public hearing and receiving no comments, adopted Resolution No 08-09-11, Statement of Assurance for the Pupil Textbook and Instructional Materials Incentive Program, Year Round Schools - Grades K-8, Fiscal Year 2008-2009.

AYES: Members Huntley-Fenner, Kuwabara, Parham, Wallin, McInerney
NOES: None
ABSENT: None

Certification of Unaudited Actuals Financial Report – 2007-08

Deputy Superintendent Medeiros reviewed the components of the 2007-08 Unaudited Actuals Report outlining revenues, expenses and ending balances for the preceding fiscal year. He reiterated the need to remain fiscally cautious due to the lack of a final State Budget and the instability of the economic environment.

On the motion of Member Parham, seconded by Member Wallin and carried 4-0 (Member Kuwabara absent for vote) the Board certified the 2007-08 Unaudited Actuals Financial Report.

CFD Items of Business

RESOLUTION NO. 08-09-12: Establishing a Capital Project Fund and a Debt Service Fund For Blended Component Units of IUSD CFD No. 09-1

On the motion of Member Wallin, seconded by Member Kuwabara and carried 5-0, the Board, acting as the governing body of Community Facilities District No. 09-1, adopted Resolution No. 08-09-12, authorizing the establishment of a Capital Project Fund and a Debt Service Fund for blended component units for Community Facilities District No. 09-1.

AYES: Members Huntley-Fenner, Kuwabara, Parham, Wallin, McInerney
NOES: None
ABSENT: None

RESOLUTION NO. 08-09-13: Authorizing the Issuance of Community Facilities District No. 86-1 of the Irvine Unified School Special Tax bonds, Series 2008, in an Aggregate Principal Amount of Not to Exceed \$88,000,000, Authorizing the Execution and Delivery of a Master Agreement for Special Tax Obligations, An Indenture, An Escrow Agreement, a Bond Purchase Agreement and a continuing Disclosure Agreement, Authorizing the Distribution of an Official Statement in Connection Therewith and Authorizing the Execution of Necessary Documents and Certificates and Related Actions

On the motion of Member Parham, seconded by Member Kuwbara and carried 5-0, the Board, acting as the governing body of Community Facilities District No. 86-1, adopted Resolution No. 08-09-13, authorizing the issuance of Community Facilities District No. 86-1 of the IUSD Special Tax Bonds, Series 2008, in an aggregate principal amount of not to exceed \$88,000,000, authorizing the execution and delivery of a Master Agreement for Special Tax Obligations, an Indenture, an Escrow Agreement, a Bond Purchase Agreement and a continuing Disclosure Agreement, authorizing the distribution of an Official Statement in connection therewith and authorizing the execution of necessary documents and certificates and related actions.

AYES: Members Huntley-Fenner, Kuwabara, Parham, Wallin, McInerney
NOES: None
ABSENT: None

Oral Communication

None

Adjourn to Irvine Unified School District 0.0000 0cM8AYEldmbD(n)Tj9.8400 0.0000 TDcTc0.0000 Tw(O

Authority Meeting at 9:30 p.m.

Carolyn McInerney
Board President

Gwen E. Gross, Ph.D.
Superintendent of Schools