

Under the supervision of the Director of Maintenance and Operations, coordinates and directs grounds maintenance and gardening activities involved in the maintenance of grounds and landscaped areas; plans, develops and implements landscaping and gardening projects; trains and evaluates the performance of assigned personnel.

include the following. Other duties may be assigned.

Plans, organizes, and supervises the gardening and grounds maintenance program.

Supervises the irrigation and cultivation of trees, turf, shrubs, and ground cover.

Supervises the mowing, edging, trimming and fertilizing of all grass areas, weed control, and spraying and pruning of trees.

Trains and evaluates the performance of assigned staff; interviews and selects employees and recommends transfers, reassignment, termination and disciplinary actions.

Assigns employee duties and reviews work for accuracy, completeness and compliance with established standards and procedures.

Performs, as necessary, portion of the physical tasks associated with the program.

Inspects school sites regularly

Organize and direct of grounds maintenance and gardening activities involved in the beautification of grounds and landscaped areas.
Plan, develop and implement landscaping and gardening projects.
Train and evaluate the performance of assigned personnel.
Coordinate and direct the mowing, edging, trimming and watering of lawns, fields and other turf grounds.
Estimate labor, material and equipment requirements for projects.
Direct the planting, cultivation, pruning, fertilizing and irrigation of flowers, trees, grass and shrubs.
Coordinate activities to assure grounds are maintained in a safe and clean condition.
Research, read, and interpret local, state, and federal codes and regulations.
Estimate job costs, perform necessary math functions, and apply control procedures within the scope of projects.
Observe and ensure compliance with health and safety regulations, codes and procedures.
Interpret landscaping plans and sketches
Communicate effectively both orally and in writing.
Establish and maintain cooperative and effective working relationships with others.
Meet schedules and time lines.
Understand and follow oral and written instructions.
Work independently with little direction.
Maintain records and prepare reports.
Coordinate and supervise the work of others.
Interpret landscaping plans and sketches, keep records, prepare reports, and administer a preventive maintenance program.

Any combination equivalent to: graduation from high school and ten years' experience in the grounds services with a minimum of five years of journey level experience including three years in positions with lead or supervisory experience. Any combination of training and experience which could provide the required levels of knowledge and experience. College level coursework, Bachelor degree preferred.

Valid California Class C Driver's license.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Sitting or standing for extended periods of time.

Indoor/Outdoor environment. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually loud. Hazards include: